# GOVERNMENT COLLEGE LAGOS 

OLD BOY'S ASSOCIATION
ERIC MOORE, LAGOS
NIGERIA

## 2015

## CONSTITUTION

OF

## GOVERNMENT COLLEGE LAGOS <br> OLD BOY'S ASSOCIATION <br> (GCLOBA)

Having its Secretariat at:

## SECRETARIAT:

GOVERNMENT COLLEGE LAGOS
ERIC MOORE ROAD
SURULERE, LAGOS
THE CONSTITUTION OF GOVERNMENT COLLEGE LAGOS OLD BOY'S ASSOCIATION

## PREAMBLE

In furtherance of the growth of Government College of Lagos, with the primary objective of its educational advancement, the need to promote hard work and understanding amongst all segments of the College and the desire to have the Torch, the symbol of the College burning high.

We, the Old Boys of Government College Lagos, do hereby ordain and give ourselves the following constitution:

## Section 1: NAME, SUPREMACY, MOTTO AND SEAL

The Association shall be known as Government College, Lagos Old Boys Association (G.C.L.O.B.A) hereinafter referred to as "the Association".

This shall be the constitution of the Association and its provisions shall be Supreme and binding on all members.

The motto of the Association shall be "KNOWLEDGE IS LIGHT".

The National Secretariat of the Association shall be at Government College Lagos, Eric Moore Road, hereinafter referred to as "the College".

## Section 2: AIMS AND OBJECTIVES

The aims and objectives of the association shall be: -
1). To promote cordial relationship and interaction among members as well as ensure the continued reflection in their lives, of the intellectual, moral, social cultural and other noble ideals for which the College stands.
2). To keep the affection which every Old Boy has for the College by Continually giving updated information on the general progress of the College and thereby encourage moral and financial contributions towards such progress;
3) To ensure the highest educational standards and ethical conduct. Education and ethical performance by every member of the college is vital to the Association's interest. The Association will seek to ensure the educational competence of members by encouraging the highest educational standards through effective continuing education programmes and through other appropriate means. The Association will seek to foster the highest ethical standards by updating, refining, developing and implementing programmes to improve ethical conduct and responsibility.
4) To serve as the National representative of the Association. The Association has the leadership role in matters of concern to the College and will seek to fulfill that obligation by effective communication of information and ideas to the States and other related Association by addressing issues on which the voice of the Association should be heard;

To enhance the professional growth of the members, the association derives its strength from members and will attempt to increase its membership and ensure that its membership fully represents all segments of the Nigeria society;

The Association will maintain a continuing programme of general information to its members, provide opportunities for professional interaction and make available a broad variety of membership benefits;

To promote the spirit of competition amongst the younger generation of the College, the restoration of dignity and scholarship, the ideals upon which a sound educational system is built, through co-operation with the management, staff and students of the College;

To increase the public's understanding of the Association and the role it is expected to play. The effectiveness of the association requires the fullest public understanding of its purposes and how it functions. The Association will encourage the development and implementation of public education programmes designed to foster that understanding.

## Section 3: POWER OF THE ASSOCIATION

The Association shall have the following power i.e.

To raise money and loans in such manner as the association may deem fit;

To invest its monies not immediately required for its purpose in securities, properties and other such investments of profit to the association;

To purchase or otherwise acquire assets like buildings, offices, Machineries, tools and other implements and to dispose of any such assets that may be necessary or convenient for the purpose of the association;

To print or publish any periodicals, books or leaflets that the association may think desirable for the promotion of its objectives;

To set up nay Committee to tackle any issue as it deem fit from time to time;

To withdraw the status of any member branch or chapter that breach of the provisions of this Constitution after due consideration;

To generally do such things as may incidental or conducive to the attainment of the aims and objectives of the Association.

## Section 4: SPECIAL CLAUSE

Upon the winding up of the association and after the satisfaction of the debts and liabilities of the association to assets or properties of the association remaining shall be transferred directly or indirectly to the members but same shall be transferred to any other approved association having similar objects.

## Section 5: MEMBERSHIP

Membership of the Association shall be open TO ALL Old Boys of the College, who must have spent not less two (2) academic years in the College.

An Old Boy shall be considered a bonafide member when he satisfies sub-section (1)of this section; participates in the affairs of the Association and fulfill his financial obligations.

## Section 6: MEMBERSHIP RIGHTS AND BENEFITS

All bonafide members shall: -
Have the right to participate in all activities of the Association.

Have the right to use the facilities of the Association subject to the national Executive Council's approval.

Have the right vote except that only members who must have spent not less than four years postgraduation from the college shall have the right to vie for the association's National elective offices.

Have the right to petition any member of the Association upon a grievance provided such petition is tendered in writing to the National Secretary within a reasonable time before the next proceeding meeting.

Have the benefit of receiving a certificate of membership of the Association.

Have the benefit of the Association of the Association's concern, moral and financial assistance within limits of available resources, in cases of marriages, accidents and such other circumstances.

## Section 7: ORGANIZATION

The organization of the Association shall comprise of the

National Body,
Branches Chapters and
Class Sets

The affairs of the National Body shall be vested in National Officers of the Association.

A branch shall consist of not less than fifteen (15) members who reside together in any given State, provided that where the number of the members are less than fifteen (15), they can constitute themselves into a chapter and meet as such until they can qualify for recognition as a Branch.

A Chapter shall consist of number of members in any Higher Institution of Learning.

A class set shall consist of members who shall have entered and left College in specific years.

Every Branch/Chapter/Class Set shall be bound by the provisions of this Constitution.

Every Branch/Chapter/Class Set shall have the power to run its activities in accordance with its own Constitution is in conflict, the latter shall prevail.

Every Branch/Chapter/Class Set shall forward within three (3) months of its formation, its constitution and names of its members to the National Executive Council for ratification.

Every Branch/Chapter/Class Set shall reserve the right to request for assistance for assistance from the National Body whenever and as the need arises and such requests shall not be unreasonably withheld.

## Section 8: DUTIES OF BRANCH AND CHAPTER

The Duties of every Branch and chapter shall be: -

- To remit to the National Treasurer and a sum representing total membership dues and all other amounts for the Association and collection from its members under this constitution.
- To send to the National Body its audited accounts of the past financial year and such audited accounts shall reach the National Secretary not later than 31st of January of the following year.
- To send to National Body, its yearly programme of activities for perusal.

Section 9: THE NATIONAL EXECUTIVE COUNCIL

The running of the Association shall be vested in the National Executive Council hereinafter referred to as "the NEC", and shall consist of:

- All national Officers
- All Branch Presidents
- Immediate Past National President

Three (3) other members elected from amongst Class Sets Chairmen present at the Annual general Meeting.

- The NEC shall have power to make rules and regulations for the day-t-day management of the Association, such rules and regulations not being inconsistent with this Constitution.
- The NEC shall have power to establish Ad-hoc Committees and to co-opt members to serve on the Council.
- The NEC shall have power to raise loans and/ or institute a levy in furtherance of the activities of the Association subject to the notification and the approval by majority vote of members present and voting at the Annual general Meeting.
- The NEC shall have power to acquire or dispose of property and receive gifts and donations on behalf of the Association.
- The NEC shall have the power implement and do such things as may be incidental or conducive to the attainment of all provisions of this Constitution.
- The tenure of office of elected members of NEC shall be for two (2) years and no officer shall hold an office for more than two tenures of 2 years each.
- Elections shall take place at every AGM to fill vacant offices in the NEC.


## Section 10: NATIONAL OFFICERS AND FUNCTIONS

The National Body shall have the following National Officers: -

- National President
- National Vice President
- National Secretary General
- Assistant Secretary General
- National Financial Secretary
- National Treasurer
- National public Relations Officer
- National Social Secretary
- Welfare Officers.

There shall be a National president who shall:

- Be the head of the Association
- Preside over all meetings of the Association
- Convene through the National Secretary-General-all meetings; of the Association.
- Co-ordinate the activities of all other officers of the Association in the performance of their duties;
- Be a signatory to the financial and other correspondence of the Association
- Discharge all duties incidental to his office and other such duties assigned to him by the Association.
- Delegate to officers and members of the Association such duties as necessary from time to time.

There shall be the National Vice-President who shall:

- Assist the National President generally in the discharge of his duties.
- Deputize for the President in order of precedence.

There shall be a National Secretary-General who shall perform all the Secretarial duties of the Association including but not limited to:

- Summoning, after consultation with the President, all meeting of the Association.
- Recording and keeping all the minutes of all such meetings;
- Keeping an up-to-date roll of members and their current address;
- Furnishing annual and special reports of the life and activities of the Association and its organs;
- Handling and signing all correspondence of the Association;
- Keeping an inventory of all the Association's asset and properties both movable and unmovable;
- Performing, all such other duties as may be allotted to him by the National President and / or the association.

There shall be an Assistant National Secretary who shall:

- Assist the National Secretary in the performing of his functions and act for him in his absence (in order of precedence).
- Perform such other duties as may be allotted to them by the National Secretary

There shall be a National Financial Secretary who shall:

- Collect all monies of the Association and hand such monies over to the National Treasurer within seven (7) days of such collection;
- Keep an up-to-date account of all monies thus collected and paid to the Treasurer.
- Make his books of accounts available to the NEC on request;
- Be a signatory to the Association's account;
- Present his report together with an audited account to the Annual general Meeting.

There shall be a National Treasurer who shall:

- Receive all monies on behalf of the Association within seven (7) days of receiving such monies;
- Keep an up-to-date account of all monies received or paid out by him and present financial reports to every meeting of the NEC.
- Make his books of account available to the National Executive Council on request;
- Submit annually to the Auditors not later than 15th January of the following year all books of accounts and other documents required by them;
- Be a signatory to the association's Accounts.
- Keep an imprest in an account to be determined by NEC;
- Present his report together with an audited account to the Annual general Meeting.

There shall be a National Public Relations Officer who shall:

- Publicize all meetings and activities of the Association and be responsible for its coordinate image;
- Assist in arranging venues of meetings;
- Make appropriate releases to the Public, press and members on issues of concern to the Association with the knowledge and subject to approval of the National Executive Council;
- Be the head of Publicity Committee;
- Carry out other duties as assigned to him by the NEC and the Association;

There shall be a National Social Secretary who shall:

- Organize all social activities of the Association;
- Be the head of the Social Committee
- Perform all such duties as may be delegated to him by the National President in co-operation with other members of the NEC.


## Section 11: NATIONAL EXECUTIVE MEETINGS

The NEC shall meet as often as the business of the Association shall require but not less than four (4) times in a year.

The quorum at NEC meetings shall consist of:

- National President or the National Vice-President,
- The National Secretary-general and /or the Assistant national Secretary and
- Four (4) other members of the Council.

The Secretary-General shall give notice of the meeting to all members at least 14 days clear before the meeting day.

## Section 12: GENERAL MEETING

The Association shall in each year hold general meetings one of which shall be known as the Annual General Meeting, hereinafter referred to as "the AGM", and shall specify the meeting as such in the notice calling it, and not more than fifteen (15) months shall elapse between the date of one Annual General Meeting and that of the next.

All other general meeting other than the AGM shall be called Extra-Ordinary Meetings.

No business shall be transacted at any general meeting unless a quorum of bonafide members is present at the time when the meeting proceeds to business; and if within an hour and half (I hour, 30mins) from the time appointed for the meeting, a quorum is not present, the meeting shall stand adjourned, and reconvened at a time and place decided by the National Executive Council.

At any general meeting, a resolution put to vote at the meeting shall be decided by a show of hands and every member present in person shall have one vote for each call.

Annual General Meeting

The AGM of the Association shall be held, except in foreseen circumstance on a date in February and such place as fixed by the NEC.

For every Annual General Meeting, the National Secretary-General shall give members not less than twenty-one (21) days notice, and the agenda should be stated in such notice.

The quorum for the AGM shall consist of the National President or the National Vice-President, the National Secretary- and /or the Assistant National Secretary and one-third (1/3) of bonafide members.

The Annual general Meeting (AGM) shall:

- Receive and discuss report from the National Secretary-General, the National Treasurer, the National Financial-Secretary, the Committee, Branches and Chapters.
- Debate and pass resolutions on any policy matter affecting the Association and /or the College.
- Elect new members into the National Executive Council;
- Appoint members of the Audit and other committees;
- Do any such other business as the provisions of the Constitution permits.


## Extra-Ordinary General Meeting

The National Secretary-General, in consultation with the National President, any call an Extra-ordinary general Meeting of the Association whenever necessary and shall do so within fourteen (14) days of the receipt by him of a written request signed by not less than thirty- (30) bonafide members.

For an Extra-ordinary General Meeting, the National Secretary-General shall give not less than fourteen (14) days notice and the subject to be discussed shall be stated in such notice.

The quorum at such meeting shall consist of one-half (1/2) of the bonafide members.

## Section 13: ELECTION

Nomination of candidates for the elective posts of the National Executive Council shall be taken at the Annual General Meeting

Only bonafide financial members who met all financial responsibilities or other sums presently payable by him to the Association, in addition to satisfying the condition in Section 5, subsection (3) above shall be eligible to vote and be voted for.

An Electoral Committee of three (3) bonafide members shall be elected at the AGM to conduct the elections and it shall:

- Organize and supervise effectively all the Association's election and bye-elections with utmost good faith.
- Exercise this power independently without any influence from the National executive Council but subject to the provisions of this constitution;
- Have the power to call for nomination of candidates for the elections and shall determine whether any candidate is eligible or not to contest for the elections;
- Voting shall be by secret ballot after which counts shall be taken. Verdict shall be by simple majority.
- The Electoral Committee shall be a standing committee responsible for all and/or any election or by election in a given year.

An office shall become vacant if:

- The holder tendered his written resignation and such letter of resignation is accepted by a majority of bonafide members present at the next general meeting.
- The holder is removed from office for gross violation of this Constitution or found guilty of fraud or embezzlement by any resolution of not less than one-third (1/3) majority of the bonafide members.
- The holder is found to be or become of unsound mind or incapable of performing the functions of his office.

Notice of resignation shall be given to National Secretary-general or the President, not less than 14 days to the next general meeting.

The Election Committee shall ensure that a vacant office is filled with dispatch.

## Section 14: COMMITTEES

The association shall appoint bonafide members into the following standing committees:

- Academic Committee
- Social Committee
- Publicity Committee
- Audit Committee
- Development Committee
- Disciplinary

The Academic Committee shall be headed by the National Vice-President and it shall:

- Look into the academic standard of College;
- Look for ways of improving the academic standard of the College;
- Plan and organize any programmes in furtherance of the academic of the College;

The Social Committee shall be headed by the National Social Secretary and it shall:

- Organize all social activities like exhibitions, picnic, sports, film shows and other forms of entertainment for members of the Association and students of the College;
- Organize the Annual Dinner, which shall take place on a date in November to be decided by the NEC.

The Publicity Committee shall be headed by the National Public Relations Officer and it shall:

- Publicize all activities of the Association;
- Build the image of the Association;
- Be responsible for the Publication of Newsletters and other publication of the association:

The Audit Committee shall be headed by a bonafide member who has a good knowledge of accounting provided always that such a member shall not be a member of the National Executive Council and the Committee shall:

- Audit the accounts of the Association;
- Present a written report of the audited account at the Annual general Meeting.

All standing Committees shall:

- Be constituted at the Annual General Meeting and dissolved at the following Annual General Meeting;
- Have not less than three (3) members;
- Have members that shall be eligible for re-election at all time;
- Regulate its own proceedings.

Development Committee shall be responsible for:

- The identification, planning and execution of developmental projects.

Disciplinary Committee to be presided by a senior member of the Association shall ensure at all times proper conduct of Old boys and shall be empowered to mete out adequate and proper punitive measures against erring and deserving members especially during meetings of the Association.

## Section 15: FINANCE

The financial year of the Association shall commence on the AGM to the next AGM.

The finances of the Association shall include. Annual dues, donations, contributions, special levies, fines, gifts, endowments, and profits from commercial ventures;

Members shall pay an annual due of Two thousand five hundred naira p.a (N2,500:00) while nonworking member shall pay annual dues of One thousand naira (N1,000:00) which shall be paid in full before the next AGM.

The association shall maintain both Savings and Current accounts.

The signatories to the Association's account shall be the National President, the National Financial Secretary and the National Treasurer; while any (2) of the three (3) signatories, one of whom shall be the National President shall operate the accounts.

## Section 16: HANDING OVER OF THE ASSOCIATION PROPERTY

All elected officers and appointed officers of the Association shall hand over all the Association's properties in their possession to their successor or to the National President as the circumstance may dictate.

Handing over of the Association's properties shall take place not more than fourteen (14) days leaving office.

## Section 17: DECISION-MAKING AND DISCRETIONARY POWERS

Except as otherwise provided in this Constitution, all decisions of the Association, NEC, Committees or Sub-Committees, shall be by a simple majority vote of bonafide members present and voting at such meeting, provided always that where there is a deadlock, the person presiding shall have a casting vote. During meetings, the person presiding shall use his discretionary power to permit members to speak. Members so permitted shall stand while speaking unless otherwise permitted to make his contributions sitting.

## Section 18: SEAL AND NOTICE

The National Secretary-General shall provide for the safe custody of the seal of the Association and the National President and the National Secretary-General shall sign every instrument to which the seal is fixed.

The Association may give a notice to a member personally or by sending it by post to his registered address, within Nigeria. Where a notice is sent by post, service of the notice shall be deemed to be effected by properly by addressing and posting a letter containing the notice.

## Section 19: DISCIPLINE AND PENALTIES

No members except the National President shall have reason to interrupt a member addressing the Association's sitting.
No member shall have leave the Association's meetings without due permission Members shall ensure their presence and prompt attendance at the Association's meeting. The violation of the provision of the above sub-sections of this section shall attract penalties of fine as deemed fit by the Disciplinary Committee.

## Section 20: HONORARY MEMBERS AND PATRONS

There shall be appointed as honorary members and patron of the Association, persons who by reason of their contribution to the development of the College and the Nigeria Society, as may as deem fit by the NEC.

The NEC shall review the list of honorary members and patron annually.

## Section 21: TRUSTEES AND MEMBERS OF GOVERNING BOARD

At the Annual General Meeting, four (4) members of the Association shall be elected trustees and shall hold office at the pleasure of the Association. All properties of the Association shall be vested in the trustees.
The National President and the National Secretary-General of the Association shall be appointed to represent the Association annually on the College's Governing Board and they shall resign at the next AGM unless they are re-elected as President or Secretary-General.

## Section 22: AMENDMENTS

Any provision of this Constitution otherwise than Section 20 and 21 thereof may be amended by a twothird (2/3) majority vote of bonafide members present.
Any proposal for amendment of this Constitution shall be sent to the National Secretary-General so as to reach him not later than two (2) months before the date of the AGM, which such a proposal shall be by a bonafide financial members of the association and seconded by not fewer than thirty (30) members of the association.

Upon satisfying (2) above, a motion shall be tabled, debated and passed at the Annual General Meeting. A motion in respect of the amendment shall not be passed unless two third $(2 / 3)$ of members present vote in favour of such motion.

## SECTION 23: RULES AND REGULATIONS

The Trustees of GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION for the purpose of the Companies and Allied Matters Act, 1990, Part C shall be appointed at the General Meeting (all registered members of the GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION and two-third (2/3) majority of members present with current registration will form a quorum) of the meeting charged with the responsibility of selecting the Trustees.

Such Trustees hereinafter referred to as "The Trustees" shall be minimum number of four (4) and maximum number of ten (10) and shall be referred to as "the registered" Trustees of GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION".

The Trustees may hold office for life but shall cease to hold office if he:

- Resigns his office
- Cease to be a member of the registered Trustees of GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION
- Becomes insane
- Is officially declared bankrupt
- Convicted of a criminal offence involving dishonesty by a Court of competent jurisdiction.
- Is recommended for removal from office by a Board of Governor's and Trustees majority votes of members present at a General Meeting.
- Cease to reside in Nigeria.

Upon a vacancy occurring in number of Trustees, a General Meeting will be held to appoint another eligible member of GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION.

## COMMON SEAL

The Trustees shall have a common seal; such common seal shall be kept in the custody of the National Secretary-General who shall produce it when required for use by the Trustees.

All documents to be executed by the Trustees shall be signed by such of them and seal with the Common Seal.

The trustees shall apply to the Federal Government of Nigeria for a Certificate of Incorporation under the Land (perpetual succession) Acts, Cap. 98.

If such Certificate is granted, the trustees shall have the power to accept and hold in trust all lands belonging to GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION, subject to such condition as the Ministry may impose. The Trustees shall have the power to acquire, sell, lease or mortgage any landed property on behalf of the Association with the Approval of two-third (2/3) of the member of the General Meeting.

It shall have power to raise money or obtain loan from recognized financial institution for the Association's project.

The registered Trustees of the Association shall have power to sue, to be sued for and on behalf of the Association.

## SECTION 24: AUDITOR

The association shall appoint an Auditor to audit the account of the Association and make annual report of such to the General Meeting.

SECTION 25: ADOPTION OF SPECIAL CLAUSE

GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION had adopted provisions of "SPECIAL CAUSE" herein as follows:

The income and property of GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION whenever derived shall be applied solely towards the promotion of GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION as set forth in this Constitution; and no portion THEREFORE shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to the members of GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION.

PROVIDED that nothing herein shall prevent the payment in good faith, reasonable and proper remunerations to any officer or servant of GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION or Governing Body that shall be appointed to any salaried office or GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION or any officer of GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION other benefit in money, or money shall be given by GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION provided that the provision last shall not apply to any payment of any company to a member of GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION may be a company in which such member shall not be bound to account for any share of profit he may received in respect of any such payment.

No addition, alteration or amendment shall be made to the Constitution for the time being in force, unless the same has been previously submitted to and approved by the Chairman.

In the event of a winding up or dissolution of GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION there remains, after the satisfaction of all it's debts and liabilities, any property whatsoever, the same shall not be laid to or distributed among the members of GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION but shall be given or transferred to some other institutions or institutions, having objects similar to the objects of GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION and the body or bodies are prohibited from distributing it's or their income and property amongst it's or their members to an extent at least as great as imposed on the GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION under or by virtue of the SPECIAL CLAUSE hereof, such institution or institutions to be determined by the member of GOVERNMENT COLLEGE LAGOS OLD BOYS ASSOCIATION effect cannot be given to the aforesaid provision to some charitable object.

This Constitution is hereby adopted at the Annual General Meeting of the Association held this 15th day of April, 2004, at the Chevron Club, Lagos Nigeria.


